

## **Evacuations of players and parents.**

Lincolnshire badminton association has a register of all county players and their parents with a separate section for visitors. At every training session, all associated people of Lincolnshire badminton will sign in as soon as they arrive on site and be informed of the procedure should a fire alarm be activated.

When an evacuation alarm is sounded, the Head coach or team manager will instruct players and parents to proceed quietly and quickly out of the nearest fire doors and go to the nominated assembly area in accordance to the Priory Witham evacuation policy.

When all students and visitors have left the room, the person in charge should be the last to leave and make their way to the assembly point.

When everyone has evacuated the premises a register will be taken to clarify everyone has is accounted for.

The same procedure will be implemented if a fire is discovered by us and the fire alarm will be sounded, using the nearest break glass call point.

Paul Mayfield

Lincolnshire Badminton Association

Head Coach